



Multnomah County Library Advisory Board

January 11, 2022

5:30 - 6:30 pm

Virtual Meeting

Join via Google Meet

meet.google.com/wic-ckkj-fmb

Join via phone

502-482-5807

PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:30 - 5:40	Welcome + Check-In <ul style="list-style-type: none"> • Introduction of any guests and folks joining via phone • Check-in breakout groups <ul style="list-style-type: none"> ◦ <i>What are you looking forward to in 2022?</i> ◦ <i>What's one thing we could do to improve our virtual meetings?</i> • Approve November meeting minutes 	Salma/Maddelyn
5:40 - 5:55	Updates from Library Director + Discussion	Vailey
5:55 - 6:10	CBAC Update (process and timeline)	Clare + Erin
6:10 - 6:25	Workgroup Updates <ul style="list-style-type: none"> • Share status of action items (review dashboard) • Recruitment timeline for 2022 (Lizzie) 	All LAB Members
6:25 - 6:30	Any Action Items + Closing	Salma/Maddelyn

Next Meeting:

March 8, 2022 - CBAC/budget focus

5:30 - 6:30pm (virtual)

Library Advisory Board Meeting Norms

Last updated October 13, 2020

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics or ideas for a meeting, let the LAB chair know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB chair or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations.
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.