



Multnomah County Library Advisory Board

September 14, 2021

5:00 - 6:00 pm

Virtual Meeting

Join via Google Meet

meet.google.com/wic-ckkj-fmb

Join via phone

502-482-5807

PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:00 - 5:15	Welcome + Check-In <ul style="list-style-type: none"> ● Introduction of any guests and folks joining via phone ● Check-in breakout groups <ul style="list-style-type: none"> ○ <i>What was one highlight of your summer, or something you're looking forward to for fall?</i> 	Salma
5:15 - 5:40	Updates from LAB Leadership <ul style="list-style-type: none"> ● Membership update (Svetlana departs) ● Review and edit workplan dashboard (Lizzie) ● Review & adopt LAB meeting schedule for FY22 <ul style="list-style-type: none"> ○ Proposed schedule: <ul style="list-style-type: none"> ■ 9/14/21 5:00-6:00pm ■ 11/9/21 5:00-6:00pm ■ 1/11/22 5:00-6:00pm ■ 3/8/22 5:00-6:00pm ■ 5/10/22 5:00-6:00pm ■ Summer 2022 focused on welcoming and onboard new LAB members 	Salma + Lizzie
5:40 - 5:55	Updates from Library Director + Discussion <ul style="list-style-type: none"> ● All library locations now open to the public ● County vaccine mandate ● Bond update 	Vailey
5:55 - 6:00	Review Any Action Items & Closing	Salma/Maddelyn

**Next Meeting:
November 9, 2021
5:00 - 6:00pm (virtual)**

Library Advisory Board Meeting Norms

Last updated October 13, 2020

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics or ideas for a meeting, let the LAB chair know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB chair or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations.
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.