Multnomah County Library Advisory Board
June 8, 2021
4:00 - 6:00 pm
Virtual Meeting

Join via Google Meet
meet.google.com/wic-ckkj-fmb

Join via phone
502-482-5807
PIN: 930 041 064#

Meeting Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Facilitator/Presenter</th>
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| 4:00 - 4:15| Welcome + Check-In
  - Introduction of guests
  - Check-in breakout groups
    ○ If you could learn one new professional or personal skill, what would it be? | Quinn                 |
| 4:15 - 4:25| LAB Chair’s Report
  - Approval of May Meeting Minutes
  - Review Group agreements
  - Confirm meeting schedule through Dec 2021
    ○ Virtual, 2nd Tuesday from 4-6pm
  - August meeting cancelled | Quinn                 |
| 4:25 - 4:35| Library Director’s Report + Discussion
  - Questions/discussion of Board Brief
  - Goodbye to outgoing LAB members! | Vailey                |
| 4:35 - 5:00| Membership
  - Leadership conversation for 2021-2022
  - Renewal for Clare Wilkinson | Quinn + Lizzie        |
| 5:00 - 5:10| Break                                                               |                       |
| 5:10 - 6:00| Interactive goals exercise; finalize workgroup recommendations | All                   |

Next Meeting:
July 13
4:00 - 6:00pm (virtual)
Library Advisory Board Meeting Norms

Last updated October 13, 2020

Meeting Planning and Communication
- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics or ideas for a meeting, let the LAB chair know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB chair or staff liaison before, during, or after a meeting.

Discussions
- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations.
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings
- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.