



Multnomah County Library Advisory Board

June 8, 2021
4:00 - 6:00 pm
Virtual Meeting

Join via Google Meet
meet.google.com/wic-ckkj-fmb

Join via phone
 502-482-5807
 PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
4:00 - 4:15	Welcome + Check-In <ul style="list-style-type: none"> ● Introduction of guests ● Check-in breakout groups <ul style="list-style-type: none"> ○ <i>If you could learn one new professional or personal skill, what would it be?</i> 	Quinn
4:15 - 4:25	LAB Chair's Report <ul style="list-style-type: none"> ● Approval of May Meeting Minutes ● Review Group agreements ● Confirm meeting schedule through Dec 2021 <ul style="list-style-type: none"> ○ Virtual, 2nd Tuesday from 4-6pm ● August meeting cancelled 	Quinn
4:25 - 4:35	Library Director's Report + Discussion <ul style="list-style-type: none"> ● Questions/discussion of Board Brief ● Goodbye to outgoing LAB members! 	Vailey
4:35 - 5:00	Membership <ul style="list-style-type: none"> ● Leadership conversation for 2021-2022 ● Renewal for Clare Wilkinson 	Quinn + Lizzie
5:00 - 5:10	Break	
5:10 - 6:00	<ul style="list-style-type: none"> ● Interactive goals exercise; finalize workgroup recommendations 	All

Next Meeting:
July 13
4:00 - 6:00pm (virtual)

Library Advisory Board Meeting Norms

Last updated October 13, 2020

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics or ideas for a meeting, let the LAB chair know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB chair or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations.
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.