**Multnomah County Library Advisory Board**  
**July 13, 2021**  
**4:00 - 6:00 pm**  
**Virtual Meeting**  

**Join via Google Meet**  
meet.google.com/wic-ckkj-fmb  

**Join via phone**  
502-482-5807  
PIN: 930 041 064#  

**Meeting Agenda**

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<tr>
<th>Time</th>
<th>Item</th>
<th>Facilitator/Presenter</th>
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| **4:00 - 4:15** | **Welcome + Check-In**  
- Introduction of any guests joining the meeting  
- Check-in breakout groups  
  - Are you currently using the library? If so, how?  
  - How do you hope to use the library during the next six months? | **Salma**                   |
| **4:15 - 4:25** | **LAB Leadership Report**  
- Hello and welcome to a new fiscal year from Salma!  
- Review Group agreements (p2 of this agenda)  
- Approval of June Meeting Minutes  
- Vote to approve Nathan Senters’ second term  
- Goodbye to Lois Leveen | **Salma + Lizzie**           |
| **4:25 - 4:40** | **Library Director's Report + Discussion**  
- Questions/discussion of Board Brief | **Vailey**                  |
| **4:40 - 5:10** | **Goals for Fiscal Year 2022 (July 1, 2021 - June 30, 2022)**  
- Please review FY22 workplan ahead of time.  
- Discuss any clarifying questions about the plan together as a group, and determine how to move forward on action items. | **Maddelyn + Lizzie**        |
| **5:10 - 5:15** | **Action Items & Closing** | **Salma**                   |

**Next Meeting:**  
September 14 [no meeting in August]  
4:00 - 6:00pm (virtual)
Library Advisory Board Meeting Norms

Last updated October 13, 2020

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics or ideas for a meeting, let the LAB chair know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB chair or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations.
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.