



Multnomah County Library Advisory Board

November 12, 2024

5:00 - 6:30 pm

Virtual Meeting

Join via Google Meet

meet.google.com/wic-ckkj-fmb

Join via phone

502-482-5807

PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:00-5:10	Welcome + Check-In <ul style="list-style-type: none">• Acknowledge members of the public or folks on the phone• Welcome and warm-up (in breakout rooms):<ul style="list-style-type: none">◦ <i>What is your favorite fall flavor or cold-weather comfort food or beverage?</i>	Maddelyn
5:10-5:25	Systemwide Library Updates + Discussion <ul style="list-style-type: none">• Highlights from <i>Director's Report</i> and discussion	Annie
5:25-5:30	Board Business <ul style="list-style-type: none">• Approve October meeting minutes	All
5:30-6:30	Budget Basics Training	Katie Shifley
6:30	Any Action Items + Closing	All

Upcoming Meetings:

December 10 - 5:00-6:30 pm (virtual LAB meeting)

Mission Statement

The Library Advisory Board (LAB) is an advisory body of community members who use and are impacted by Multnomah County Library (MCL) services and resources. LAB provides a community lens to advise library leadership on systemwide policies and on the library's annual budget as the library's Community Budget Advisory Committee (CBAC).

Library Advisory Board Norms

Last updated September 2022

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics for a meeting, let LAB co-chairs or Maddelyn know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB co-chairs or staff liaison before, during, or after a meeting.

Discussions

- LAB values authenticity.
- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations (use chat instead).
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.