# Multnomah County Library Advisory Board

**October 10, 2023**  
**5:00 - 6:30 pm**  
**Virtual Meeting**

**Join via Google Meet**  
meet.google.com/wic-ckkj-fmb  

**Join via phone**  
502-482-5807  
PIN: 930 041 064#

## Meeting Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Facilitator/Presenter</th>
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| 5:00 - 5:15| Welcome + Check-In  
- Introduction of any guests and folks joining via phone  
- Welcome and warm-up in breakout rooms:  
  - *If you were going to give a TED Talk, what would the topic be?* | Megan                |
| 5:20-5:15  | Board Business  
- Committee orientation and sign-up  
  - CBAC (Clare)  
  - Membership (Lizzie)  
  - Bylaws/Governance (Kate)  
- Preview of other efforts  
- Approve September meeting minutes | Clare + others       |
| 5:15 - 5:30| Updates from Library Director + Discussion  
- Highlights from *Director’s Report* and discussion | Vailey               |
| 5:30 - 6:15| Introduction + Update on Library Building Bond  
- Learn about the bond and current status of projects | Katie O’Dell         |
| 6:15 - 6:30| Any Action Items + Closing                                          | All                  |

## Upcoming Meetings:  
November 14, 2023 5:00-6:30 pm (virtual)
Working Mission Statement

*The Library Advisory Board nurtures, challenges, and supports MCL to be the very best it can be in support of all communities within Multnomah County. LAB does this by providing a public user lens on MCL’s services, strategies, and budget. Together, LAB helps ensure library services are accessible to everyone, regardless of background or situation.*

Library Advisory Board Norms

*Last updated September 2022*

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics for a meeting, let LAB co-chairs or Maddelyn know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB co-chairs or staff liaison before, during, or after a meeting.

Discussions

- LAB values authenticity.
- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations (use chat instead).
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.