



Multnomah County Library Advisory Board

May 9, 2023
5:00 - 6:30 pm
Virtual Meeting

Join via Google Meet
meet.google.com/wic-ckkj-fmb

Join via phone
 502-482-5807
 PIN: 930 041 064#

Meeting Agenda

Time	Item	Facilitator/ Presenter
5:00 - 5:15	Welcome + Check-In <ul style="list-style-type: none"> ● Introduction of any guests and folks joining via phone ● Warm-up breakouts: <ul style="list-style-type: none"> ○ <i>What is your favorite warm weather thing?</i> ● Approve April meeting minutes 	Clare + Lizzie
5:15 - 5:40	Updates from Deputy Director + Discussion <ul style="list-style-type: none"> ● Highlights from <i>Director's Report</i> and discussion 	Annie + EMT
5:40 - 6:10	Review and Vote to Recommend New Members	All
6:10 - 6:25	Workgroup Updates <ul style="list-style-type: none"> ● CBAC - budget presentation on 5/25 ● Membership - timeline for next steps ● Strategic planning - timeline for next steps 	All
6:25 - 6:30	Any Action Items + Closing <ul style="list-style-type: none"> ● Group announcements (if any) 	All

Upcoming Meetings:
 5:00-6:30 pm on June 13

Library Advisory Board Norms

Last updated September 2022

Meeting Planning and Communication

- Meeting materials should be shared the week prior to the meeting.
- If you have ideas for topics for a meeting, let LAB co-chairs or Maddelyn know.
- If issues come up between meetings, email the board to start a discussion. We can call a special meeting if needed.
- Everyone is welcomed and encouraged to share feedback with the LAB co-chairs or staff liaison before, during, or after a meeting.

Discussions

- Step up and step back - make sure everyone has an opportunity to speak and avoid dominating conversations.
- Allow one person to talk at time and avoid having side conversations (use chat instead).
- Assume that everyone is speaking and acting with best intentions.
- Respect the opinions and perspectives of others.

Digital Meetings

- Assume there will be technology issues and be patient with each other.
- Remember that tone can be difficult to judge in digital spaces.
- Use the chat box to give encouragement and support!
- Use the chat box to ask questions during presentations.